



**BYLAWS
OF THE
NORTH SHORE MARINE DETACHMENT 1289, MCL, INC.**

Marine Corps League Detachment 1289 Charter Date: 17 December 2007

Editorially Amended Bylaws Dated: 29 March 2017

Incorporating MCL National Bylaws and Administrative Procedures Change 22, dated 31 December 2016

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PREAMBLE

We, who have served honorably in the United States Marine Corps, have united to establish a Permanent Organization under the Bylaws of the National Constitution of the Marine Corps League and under the laws of the United States of American and the State of Wisconsin. This Permanent Organization is and shall always be Non-Political, Non-Partisan, and Non-Sectarian; and does not and shall never serve as a medium for Personal or Political ambition or preferment.

Article 1. Organization's Name

Section 1.1. The Name of this Organization shall be: "North Shore Marine Detachment 1289, MCL, Inc." It is referred to in these Bylaws as the "North Shore Marine Detachment" or simply as the "Detachment."

Article 2. Purposes

Section 2.1. General Purposes. The general purposes of the North Shore Marine Detachment shall be:

- 2.1.1. To preserve the traditions and to Promote the interest of the United States Marine Corps;
- 2.1.2. To band with those who are now serving in the United States Marine Corps and those who have been honorably discharged from that service, together in fellowship, that it may effectively promote the ideals of the American freedom and democracy;
- 2.1.3. To encourage its members perform their duties of citizenship and to encourage them to serve ably as citizens, as they have served the nation under arms;
- 2.1.4. To hold sacred the history and memory of the men and women who have given their lives to the nation;
- 2.1.5. To foster love for the principles which they have supported by blood and valor since the founding of the republic;
- 2.1.6. To maintain true allegiance to American institutions;
- 2.1.7. To create a bond of comradeship between those in the service and those who have returned to civilian life;
- 2.1.8. To aid voluntarily and render assistance to all Marines, FMC Corpsmen, former Marines, and FMF Corpsmen as well as their widows and orphans; to perpetuate the history of the

United States Marine Corps, and by fitting acts, to observe the anniversaries of historical occasions of particular interest to the Marine Corps.

Section 2.2. Additional Purposes. The further objects and purposes of the North Shore Marine Detachment are:

- 2.2.1. To perpetuate and honor the memory of those Marines who have passed on to their eternal rest;
- 2.2.2. To decorate the graves of all deceased Marines, with official grave markers of the Marine Corps League;
- 2.2.3. Whenever and wherever possible, to aid, assist and provide for the fathers, mothers and other dependents of deceased Marines;
- 2.2.4. Within the scope of activity permitted by the MCL and by the Internal Revenue Code for a corporation recognized under 26 U.S.C. §501 (c)(4), to strive for passage of legislation favorable to the Marine Corps League, to the United States Marine Corps, to the offices and men of the active services, and to the honorable discharged Marines, and to agitate against and defeat any legislation unfavorable to them; and
- 2.2.5. To foster fraternal interaction among the members and to urge the participation of all members in patriotic functions and such other civic, state or national affairs as are of particular interest to Marines.

Section 2.3. Additional Purposes. The further objectives and purposes of the North Shore Marine Detachment shall be to encourage enlistments in the United States Marine Corps, especially during a period of war or national emergency, of suitable citizens in order that the traditions of the Oldest Branch of the Nation's Military Service may best be served.

Article 3. Authority

The prime authority of the Marine Corps League is derived from its Federal Charter; (an Act of the Seventy-Fifth Congress of the United States of America and signed and approved by President Franklin D. Roosevelt on August 4, 1937), and from its annual National Convention held each year in August. The North Shore Detachment 1289, MCL, Inc. was granted its Charter as a subsidiary unit of the Marine Corps League by the Marine Corps League on September 17th, 2007. The North Shore Detachment 1289, MCL, Inc. is a Wisconsin Corporation (Entity ID: N039062) permanently incorporated, qualified and registered on December 29th, 2010 as a Detachment under Wisconsin Statutes Section 188.15 - Corporate Powers of Marine Corps League and affiliates.

The North Shore Detachment 1289, MCL, Inc. shall be governed by its Elected Officers (which are the Board of Trustees) subordinate to the Bylaws and Administrative Procedures of the National Organization; the Detachment's Charter; the MCL Department of Wisconsin and these Detachment Bylaws and any Detachment Administrative Procedures; and by Wisconsin Statutes.

These Detachment Bylaws and any Administrative Procedures shall not be in conflict with either the National and/or Department of Wisconsin Bylaws and Administrative Procedures.

Article 4. Not-For-Profit Organization

The Marine Corps League including this Detachment is a not-for-profit organization within the provisions of the U.S. Internal Revenue Service Code 501(c) (4) with a special group exemption letter which allows for contributions to the Marine Corps League, its Auxiliaries and subsidiary units, to be tax deductible by the donor.

(Reference on 2014 02 26: <http://www.mcleague.com/mdp/index.php?module=ContentExpress&func=display&ceid=1&meid=-1>)

Also, Wisconsin Statute 188.15 (4) states:

188.15 (4) Any department or detachment of the Marine Corps League in this state shall be incorporated under this section. Any corporation organized under this section is subordinate to the national Marine Corps League and is a corporation described under section 501 (c) (4) of the Internal Revenue Code that is exempt from taxation under section 501 (a) of the Internal Revenue Code.

Article 5. Membership and Dues

National Bylaws Article 6 lists current procedures for all Membership in the MCL.

Section 5.1. Regular Membership.

- 5.1.1. Qualifications. Only persons who, upon Application and Application approval, can become Regular Members are those who are serving or who have served honorably in the United States Marine Corps, "**ON ACTIVE DUTY**," for not less than ninety (90) days and earned the Eagle, Globe and Anchor; * or who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points; U.S. Navy Corpsmen who have trained with Marine FMF Units in excess of ninety (90) days and earned the Marine Corps Device (clasp) worn on the Service Ribbon and those who earn the Warfare Device authorized for FMF Corpsmen; and U. S. Navy Chaplains, having earned the FMF Badge, serving with Marines; shall be eligible for regular Membership in the Marine Corps League. Additionally, some Korean War Era Marines who were ordered to active duty prior to completion of Recruit Training or Officers Training and subsequently received an Honorable Discharge prior to completion of ninety (90) days active or Reserve duty, shall be deemed eligible for Regular Membership. Nothing in Section 600(a) shall be deemed to be retroactive prior to August 10, 2002, to affect current Regular Members. ("Honorable Service" will be defined by the last DD Form 214 or Certificate of Discharge that the applicant received). *General Discharge under Honorable Conditions is acceptable.*
- 5.1.2. Term of Membership. The membership year and the annual dues shall expire on the 31st day of August of each year. The Current Annual renewal rate will be due on the 31st day of August of each year.

New members joining the MCL between August 31st and the last day of February will pay the full amount of the current National Dues + \$5.00 Initiation fee; new members joining between 1 March and August 30th, will pay ½ half the current National Dues + \$5.00. Initiation fee.

- 5.1.3. Rights of Regular Members: Regular Members in Good Standing (Section 5.12) shall have voting rights on all matters concerning the Detachment, shall have the right to nominate for and hold elective office, and hold any other office or post in the Detachment.

Section 5.2. Associate Membership.

- 5.2.1. Qualifications. Those individuals not qualified for regular membership in the Marine Corps League who espouse the principles and purposes of the Marine Corps League as contained in its Congressional Charter may upon application to a Detachment, or to the National Headquarters, be accepted for associate membership in the Marine Corps League. Associate members, upon acceptance, will pay dues in the same amounts as prescribed for regular members, including initiation fees. A membership pin and membership card, indicating "Associate Member" will be issued by National Headquarters. The appropriate uniform and cover, including an ornamental device and lettering will be designed by the National Uniform Committee. An Associate Member shall be entitled to the rights, privileges, and benefits of a regular member, unless otherwise prohibited.

(1) Individuals who are serving or have served in other branches of the Armed Forces of the United States must have served honorably.

(2) Individuals, applying for Associate Membership subsequent to August 11, 1995, must have reached the statutory minimum age for enlistment into the United States Marine Corps or United States Marine Corps Reserve prior to being enrolled as an Associate Member.

5.2.2. Term of Membership. The membership year and the annual dues shall expire on the 31st day of August of each year. The Current Annual renewal rate will be due on the 31st day of August of each year.

5.2.3. Rights Associate Members. Associate Members in Good Standing (Section 5.12) may have access to the floor during meetings. An Associate Member shall not vote on any Regular or Associate Membership application and cannot participate in the nomination process or vote in the elections of Detachment Officers. An Associate Member may hold any appointed office and posts but may not hold an elective office. An Associate Member may vote on all internal affairs and issues before the Detachment not affecting a policy of the Marine Corps League or Detachment Bylaws or Bylaw Changes.

Section 5.3. Life Members. - Regular or Associate Members of the Marine Corps League who are in good standing (as defined in Section 5-12 . Member in Good Standing) may become a REGULAR LIFE MEMBER or an ASSOCIATE LIFE MEMBER, upon proper payment of the fee, as is required by the National Bylaws. The Life Membership fee shall be as established by the National Convention. See the Current National Bylaws for the Current payment: As of December 2016 these amounts were:

<u>Age Category</u>	<u>Amount</u>
0-35	\$500.00
36-40	\$400.00
41-50	\$400.00
51-64	\$300.00
65- over	\$200.00

The full Life Membership fee shall be paid to National Headquarters with no discounts, no rebates, and no installment plan, whether such fee is paid by the individual or awarded herein. A LIFE MEMBER shall be subject to the payment of NO further dues to a Detachment, Department, or National. Such Member shall have all the privileges, rights, and benefits enjoyed as a Member so long as that LIFE MEMBER shall live.

Per National Bylaws SECTION 645 - LIFE MEMBERS -

“...Should a Marine Corps League Member choose to become a Member in multiple Detachments, they must become a Member in good standing by paying Annual or Life Membership dues in each additional Detachment. ...”

Section 5.4. Detachment's Full Members. Regular Life Members in Good Standing and Regular Members in Good Standing of this Detachment are the Detachment's Full Members. (See Section 5.12. - Member in Good Standing.)

Section 5.5. Honorary Membership. Persons who have been of extraordinary service to the Nation, to the community, to the United States Marine Corps or the Marine Corps League may be issued Honorary Membership certificates and Honorary Membership cards. Honorary Members shall not be required to pay any dues or initiation fees. Honorary Membership is not accorded the rights, privileges and benefits accorded by Regular or Associate

Membership. National Bylaws list current procedures of the Honorary Membership program. .

Section 5.6. Honorary Active Duty Membership. At the discretion of the Detachment Commandant the Detachment may issue Honorary Membership to Active Duty Marines, FMF Corpsmen and Navy Chaplains, free of charge, for the entire tour of their active military duty. These Honorary Active Duty Members will be entitled to the rights, privileges and benefits available to a Regular Member, except for receipt of the official printed publication but will be eligible to obtain a copy of the official publication on line at no charge. In addition, members in this category will not be counted as an eligible voting delegate member (in accordance with National Bylaws Article One, Section 105), nor will this category of membership be eligible to hold an elected office in the Marine Corps League.

Section 5.7. Corporate Membership. National Bylaws, Section 600 (d), provide for four types of Corporate Membership -

See the Current National Bylaws for the current Corporate Membership procedures and payment amounts: As of December 2016 these amounts were:

Bronze Membership -	\$1,000.00 with \$200.00 annual renewal fee.
Silver Membership -	\$2,000.00 with \$400.00 annual renewal fee.
Gold Membership -	\$5,000.00 with \$1,000.00 annual renewal fee.
Platinum Membership -	\$10,000.00 one-time fee for life Corporate Membership.

Section 5.8. Dual Membership: (Membership in more than one Detachment by the same individual.)

National Bylaws list current procedures of the Dual Membership.

When a Member of the Marine Corps League becomes a Regular Member in good standing in more than one detachment, such membership in the subsequent detachments shall be counted for voting strength at department and national conventions only as an associate member. Such Regular Member shall be a regular voting member in the detachment of such member's greatest tenure unless he/she makes a signed written request for transfer of voting rights to the receiving detachment, which upon acceptance shall forward the copies of the transfer of voting rights to National Headquarters via the jurisdictional Department Paymaster or Adjutant/Paymaster, if a department exists. The Transfer Form will be utilized for the purpose of transfer of voting rights to another detachment.

Per National Bylaws SECTION 645 - LIFE MEMBERS -

"...Should a Marine Corps League Member choose to become a Member in multiple Detachments, they must become a Member in good standing by paying Annual or Life Membership dues in each additional Detachment. ..."

Section 5.9. Membership Dues. The membership year and the annual dues shall expire on the 31st day of August of each year. The Current Annual renewal rate will be due on the 31st day of August of each year.

Membership Dues shall be determined for the ensuing year, at each regular month of July meeting of the Detachment, based on the recommendations of the Detachment Staff.

Section 5.10. Application. An Application for Membership must be accompanied by the current year's Membership Dues, see Section 5.1.2. In the event that membership is not approved within sixty (60) days, that dues payment shall be returned to the Applicant.

Section 5.11. Fiscal Year. The fiscal year of the Detachment shall begin on the first day of September of each year, and extend to the same date of the succeeding year.

Section 5.12. Delinquent Members and Suspended Members.

- 5.12.1. Membership Dues for each Regular Member or Associate Member are paid in advance. The membership year and the annual dues shall expire on the 31st day of August of each year. The Current Annual renewal rate will be due on the 31st day of August of each year. Any Member who has not paid their new dues by the 31st day of August shall be classified as a Delinquent Member.
- 5.12.2. An individual classified as a Delinquent Member does not qualify as a Member in Good Standing (Section 5.12).
- 5.12.3. Any Member who has been classified as a Delinquent Member for one calendar year, based on the 31st day of August shall be suspended from the Detachment. Suspension causes a break in continuous membership.
- 5.12.4. Procedures for a restoration of membership, and to reinstate continuous membership shall be as in the National Bylaws, SECTION 620 - DELINQUENT MEMBER.

Section 5.13. Member in Good Standing. A Member shall be in Good Standing and such Member shall not be deprived of any rights and privileges in the Marine Corps League or this Detachment except for:

- 5.13.1. Non-payment of dues, i.e., a Delinquent Member or Suspended Member (Section 5.11), or
- 5.13.2. Other indebtedness, or
- 5.13.3. Being under disciplinary suspension by any Department or National process as is provide in the NATIONAL ADMINISTRATIVE PROCEDURES, CHAPTER 9 - GRIEVANCE AND DISCIPLINE.

Section 5.14. Duty of Members.

- 5.14.1. Participation. It should be the duty of all Members of the Detachment, who are not prevented from so doing, to be present at and participate in the Regular Detachment Meetings, to participate in the "Good of the League" activities of the Detachment, to participate in the Detachment fund raising, the recruitment of new Members and Member retention.
- 5.14.2. Decorum. Each Member is expected to behave in such a manner as to promote decorum, courtesy and respect. A Member shall be warned once if any misbehavior or disruption occurs. After a second warning is issued, the presiding officer may instruct the Sergeant at Arms to escort the Member from the meeting and the building. The Member is expected to cooperate with the instructions of the Sergeant at Arms.
- 5.14.3. Members Funeral Honors.
 - 5.14.3.1. It should be the duty of all Members of the Detachment, who are not prevented from so doing by distance or other unavoidable cause, to be present at the Detachment's funeral services for a deceased Detachment Member.
To this end, the Commandant, with the assistance of the Chaplain and Adjutant shall develop a plan to notify Detachment Members in a timely manner.
 - 5.14.3.2. Upon notification of the demise of any member, the Detachment Chaplain shall immediately contact the family of the deceased Member for the purpose of offering any assistance and presenting expressing the Detachments condolences.
Without delay the Detachment Chaplain shall report the death of the Member directly to both the National Chaplain and the Department Chaplain, in writing as set forth in the National AP Section 720 (a)(2).
The Detachment Chaplain shall utilize the MCL "Notice of Death" form as set forth in writing as set forth in the National AP Section 720 (a)(3).

- 5.14.3.3. Those in charge of funeral services shall see to it that the coffin is properly draped with the United States flag, and that the pall is supported, whenever possible, by Members of the Marine Corps League or the USMC, or other comrades in arms.

Article 6. Officers

- Section 6.1. Elected Offices.** The Detachment shall annually elect/re-elect the following officers: Commandant, Senior Vice Commandant, Junior Vice Commandant, and Judge Advocate. Only the Detachment's Full Members (Section 5.4) shall be eligible to nominate, elect, or hold an Elected Office. Associate Members may hold Appointed Posts only. (See: Section 8.5. Meetings - Nominations For and Voting On Elected Officers.)
- 6.1.1. The Board of Trustees.** The installed, Elected Officers of this Detachment, plus, on a consultative basis for the first year after leaving the office, the immediate past Commandant of this Detachment (i.e., the Junior Past Commandant) shall comprise the Board of Trustees of the Detachment.
- 6.1.1.1. Board of Trustees Meetings and Quorum.** The Detachment Board of Trustees shall meet face-to-face at least three times a year, and face-to-face or electronically at the call of the Commandant or the call of any two Trustees of the Board of Trustees. These face-to-face meetings may be at the venue of and adjacent-in-time to a Detachment Staff Meeting. A majority of the trustees being convened may transact any business authorized to be done by them. Each Trustee has one vote. Proxy voting is not allowed. The Commandant, or in the Commandant's absence, the senior Elected Officer, shall report on Meetings of the Board of Trustees to the next Regular Detachment Meeting.
- 6.1.1.2. Functions.** Board of Trustees Meetings will function under Department of Wisconsin and National Bylaws and pursuant to Wisconsin Statutes Chapter 188 - Fraternal societies.
- 6.1.1.3. Wisconsin Statutes 188.03 In whom property to vest.** All of the real and personal property that shall have been conveyed by devise, gift, grant, purchase or otherwise to the North Shore Marine Detachment or to any person as Trustee for the use of the North Shore Marine Detachment shall vest in the North Shore Marine Detachment Board of Trustees and their successors in office as fully as if originally conveyed to them, and shall be held by them and by their successors in trust for the North Shore Marine Detachment in the manner aforesaid. Records of such Detachment property shall be held by the current Commandant and conveyed to each Commandant's successor in office.
- Section 6.2. Appointed Officers and Posts.**
- 6.2.1. Appointed Officers.** The Commandant shall appoint or confirm the re-appointment of an Adjutant, Paymaster, Quartermaster, Chief of Staff, Sergeant at Arms, and Chaplain to serve at the pleasure of the Commandant. The Commandant shall announce these appointments at the next Regular Detachment Meeting. Also these newly appointed/re-appointed Officers shall be sworn in at that announcement Regular Detachment Meeting.
- 6.2.2. Appointed Posts.** The Commandant may appoint or confirm the re-appointment of individuals to serve in the interest of the Detachment and at the pleasure of the Commandant. Examples of such Detachment Postings could be Historian, Color Guard Sergeant, Web Sergeant, etc. The Commandant shall announce these appointments at the next Regular Detachment Meeting.
- Section 6.3. Removal of Officers for Unexcused Absences.** Any Elected Officer missing three (3) successive meetings without being excused shall be subject to removal from office, at the initiation of the Commandant and by action of the Detachment Staff (see subsection 6.4.5.).

Any replacement of an Appointed Officer shall be at the pleasure of the Commandant as provided in Section 6.2.2.

Section 6.4. Detachment Staff

- 6.4.1. Membership. The Detachment Staff shall be composed of the following: Commandant, Senior Vice Commandant, Junior Vice Commandant, Judge Advocate, Adjutant, Paymaster, Chief of Staff, Sergeant at Arms, and Chaplain.
- 6.4.2. Detachment Staff Meetings. The Detachment Staff shall meet at least once each month, preferably a week before the regular monthly meeting of the Detachment. The Detachment Staff Meetings will be chaired by, and the meeting agenda will be prepared by the Chief of Staff. The Adjutant will take the minutes of Detachment Staff Meetings.
- 6.4.3. Duties of the Detachment Staff.
- 6.4.3.1. At the monthly Detachment Staff Meeting the standing work item is the preparation of the agenda for the next Regular Detachment Meeting. Also at this monthly Detachment Staff Meeting the Detachment Staff will consider any other business that may be before the Detachment Staff, and will when requested assist and advise the Commandant and other Detachment Officers in their dispatch of assigned duties.
- 6.4.3.2. It shall be the duty of the Detachment Staff to legislate on all matters not provided for in these Bylaws and to make such recommendations from time to time as the Detachment Staff may deem necessary in the best interests and for the benefit of the Detachment. These recommendations of the Staff shall become final actions only when voted on and approved of by the membership at a Detachment Meeting.
- 6.4.3.3. The Detachment Staff shall consider the Detachment's Annual Expenditure Budget prepared by the Paymaster for any recommendation to the Membership as to the Annual Expenditure Budget approval or not. Such recommendation may be reported at the September Regular Detachment Meetings by either the Paymaster or the Chief of Staff as may be decided between them.
- 6.4.3.4. The Commandant is authorized to expend up to \$250.00 maximum for incidental Detachment expenses.
It shall be the duty of the Detachment Staff to consider any not previously approved expenditure by the Commandant for incidental Detachment expenses, which are not to exceed \$250.00, and to decide as to the Detachment Staff's ratification of such expenditure or not. The Chief of Staff shall report any such ratification action by the Detachment Staff at the next Regular Detachment Meeting.
- 6.4.3.5. The Commandant's authorization to expend up to \$250.00 maximum for incidental Detachment expenses with the ratification of the Detachment Staff (Section 6.4.3.4.) may be suspended, and when suspended may be reinstated, by recommendation of the Detachment Staff. The Chief of Staff shall report any such suspension or reinstatement recommended action for consideration of approval or not by the Membership at a Detachment Meeting.
- 6.4.4. Except as provided in Subsection 6.4.3.4., at a Detachment Staff meeting only the preparation of recommendations to the Membership for expenditures and monetary donations will be allowed. Such expenditure recommendations are for consideration of approval or not by the Membership at a Detachment Meeting.
- 6.4.5. It shall be the duty of the Detachment Staff to consider the Commandant's recommended action and review the excessive absences of any Elected Officer, as per Section 6.3. – Removal of Officers for Unexcused Absences. The Detachment Staff shall then decide as to removal the individual from office, or not. The Chief of Staff shall report a decision by the

Detachment Staff to remove the individual from Elected Office at the next Regular Detachment Meeting.

- 6.4.6. It shall be the duty of the Detachment Staff to approve the Commandant's appointment of an individual to complete any departing Elected Officer's term which may occur. The appointment of such individual is to complete a departing Elected Officer's remaining term. The removal of Appointed Officer Post and the replacement of an individual who held an Appointed Officer Post shall be at the pleasure of the Commandant as provided in Section 6.2.1.
- 6.4.7. The Detachment Staff shall initially consider recommendation of any new Detachment Special Rules of Order, or new Administrative Procedures to the Detachment Membership for adoption at a Detachment Meeting.
- 6.4.8. The Detachment Staff is responsible for all aspects of the Detachment Operational Procedure(s), including adding to, revising, maintaining or deleting individual Detachment Operational Procedures to or from the collection of such procedures as provided in Section 12.9.
- 6.4.9. Special Detachment Staff Meetings. The Commandant or the Chief of Staff may call a special meeting of the Detachment Staff at any time a major issue requires immediate action. Such meeting can be called by phone or by written notice from the Adjutant, and in either case, the object of such meeting shall be given to each Staff member.
- 6.4.10. Detachment Staff Meeting Quorum. The presence of any three (3) members of the Detachment Staff at the time of the meeting shall constitute a quorum for the conduct of the business of the Staff, except for the Call for a Special Detachment Meeting under subsection 8.2.2 which requires written request of the majority of the Detachment Staff.

Article 7. Duties of Officers.

Section 7.1. Commandant. It shall be the duty of the North Shore Marine Detachment Commandant to preside at all Detachment meetings; to enforce all rules and regulations; to appoint such officers and committees, not otherwise provided for in the Bylaws, as necessary and appropriate for the conduct of the Detachment's affairs; to direct the affairs of the Detachment according to the Bylaws, and according to the rules and regulations as may be adopted by the Detachment Staff; to perform such other duties as are usual for such office; and to be willing to serve one-year after leaving office on the Detachment Board of Trustees, even if elected or appointed to another office. In the event of the departure of an Elected Officer of the detachment, the Commandant shall appoint an individual to complete a departing Elected Officer's term, subject to the approval of the Detachment Staff. The Commandant shall be an ex-officio member of all Detachment committees. The Commandant, along with the Paymaster are authorized to handle Detachment funds. The Commandant is authorized to expend up to \$250.00 maximum for incidental Detachment expenses with the after-the-fact ratification of the Detachment Staff. This authorization may be suspended, and when suspended may be reinstated by the Detachment Staff, with the approval of the Members at a Regular Detachment Meeting .

Section 7.2. Senior Vice Commandant. It shall be the duty of the Senior Vice Commandant to assume the duties of the Commandant, when the latter shall:

- 7.2.1. Invite the Senior Vice Commandant to act.
- 7.2.2. Be absent from the Commandant's duties
The Senior Vice Commandant shall perform such other duties as many be assigned to him.

Section 7.3. Junior Vice Commandant. It shall be the duty of the Junior Vice Commandant to aid the Commandant, and to preside over Detachment meetings in the absence of the Commandant and the Senior Vice Commandant. The Junior Vice Commandant's duties shall include recruiting and retention of membership as well as other duties as may be assigned to him from time to time by the Commandant.

Section 7.4. Judge Advocate. It shall be the duty of the Judge Advocate to familiarize himself with these Bylaws of the Detachment, and with the Bylaws of the Department of Wisconsin and National, being vigilant for Detachment Bylaws compliance with the current Department and National Bylaws. A copy of any amended Bylaws shall be sent by the Detachment Judge Advocate to the Department of Wisconsin Judge Advocate. The Judge Advocate shall submit an opinion and rule as to the legality of any question put to him by any Member of the Detachment. The Judge Advocate shall serve as the parliamentarian for the Detachment advising on the proper procedure for the conducting of a meeting, interpreting the Detachment's Bylaws and Robert's Rules of Order, and advising the presiding officer, or inquirer on the preferred process. The Judge Advocate shall scrutinize the 8.5.2. May – Voting process and balloting and announce the election results at that May meeting.

Section 7.5. Adjutant. It shall be the duty of the Adjutant to take minutes of all Detachment meetings, all Detachment Staff meetings, and to keep a complete and permanent record of same, in the Detachment's journals provided for them. He shall keep an accurate record of all memberships. The Adjutant shall carry on all Detachment correspondence as required. The Adjutant shall keep an accurate record of the Detachment. The Adjutant shall, as a Member of and in conjunction with the Detachment Staff, prepare the agenda for all Detachment Meetings, and e-Mailing it to the membership at least four (4) calendar days prior to the date of each Detachment Meeting.

Section 7.6. Paymaster. The Paymaster, along with the Commandant are authorized to handle Detachment funds. The Paymaster is not authorized to expend fund without prior authorization. All Detachment Checking Accounts shall be joint accounts that require the signatures of both the Paymaster and the Commandant for withdrawals. All checks shall be signed by both the Paymaster and the Commandant. The Paymaster shall take charge of all the funds of the Detachment, deposit such funds in Detachment Checking Account(s) and dispose of same as the membership may direct. The Paymaster shall pay all bills of the Detachment upon the approval of the Members or, in an emergency, upon the approval of the Detachment Staff. The Paymaster shall keep an accurate account of all funds received and disbursed, and shall submit a monthly report of the same to the Detachment. The Paymaster shall receive all membership applications and dues, fill out membership cards, and remit to the Department Adjutant/Paymaster the necessary per capita funds and data thereof, covering both Department and National. The Paymaster shall submit an annual "Proposed [state years covered such as '2017-2018'] Detachment Operating Budget" to the Detachment at the regular month of September meeting including a Detachment Expenditure Budget for the following year. The Paymaster, based on Members' Dues status of the membership, shall maintain the Detachment Roster. The current Detachment Roster shall be available at Regular Detachment Meetings.

The Paymaster shall deliver to any successor in office, all books, papers, securities, and other Detachment records and property in possession or under control when properly relieved of Paymaster duties. The Paymaster shall set up a separate fund/checking account to finance events not solely North Shore Marine Detachment events, e.g., Marine

Birthday Ball, Department and /or National Conventions, or for any other event the Paymaster deems it is necessary to maintain Detachment funds as a separate entity.

Section 7.7. Chief of Staff. The Chief of Staff is appointed by the Commandant to assist the Commandant in the Commandant's duties. The Chief of Staff will draft the agenda for the monthly Detachment Staff Meetings (providing nine copies for the Detachment Staff Meeting), and will in concert with the Detachment Staff, draft the agenda for the Regular Detachment Meetings (providing twenty-five copies for the Detachment Meeting). The Chief of Staff shall chair the Detachment Staff Meetings. The Chief of Staff shall keep track of all Detachment events and assure all required event personnel are properly notified.

Section 7.8. Sergeant at Arms. The Sergeant at Arms serves as the doorkeeper, chief of meeting protocol and chief law enforcement officer of the Detachment. shall perform such duties as are prescribed in the latest edition of the Marine Corp League Ritual and such other duties as may be delegated by the Commandant or the Detachment Staff. The Sergeant at Arms shall be responsible for the preservation of proper order at all meetings. At the conclusion of each Regular Detachment Meeting the Sergeant at Arms will make the Official Notice of the next Regular Detachment Meetings date, time and location. If necessary, the Sergeant at Arms shall appoint an Assistant Sergeant at Arms to aid him in the performance of these duties.

Section 7.9. Chaplain. The Detachment Chaplain shall perform such duties for the welfare of the Detachment as may be assigned by the Commandant or the Detachment Staff and shall officiate at all funerals and memorial services for deceased Detachment Marines.

Article 8. Detachment Meetings.

Detachment Meetings shall be only Regular Detachment Meetings or Special Detachment Meetings intended for participation by all Members in Good Standing (Section 5.12).

Section 8.1. Regular Detachment Meetings. Regular Detachment Meetings are the scheduled meetings for all Members in Good Standing the Detachment. Regular Detachment Meetings are for the purpose of transacting the business of the Detachment. There shall be a regular monthly business meeting of the membership normally during the first week of each month, and normally on the Wednesday or Thursday evening of that first week. Official Notice of the next meeting date, time and location will be made by the Sergeant at Arms at the conclusion of each Regular Detachment Meeting. The Detachment web site will show the scheduled meetings for the immediate future.

Section 8.2. Special Detachment Meetings. A Special Detachment Meeting is a special purpose meeting of the Detachment which shall be called by the Adjutant:

- 8.2.1. Upon the request of the Commandant
- 8.2.2. Upon written request of the majority of the Detachment Staff; or
- 8.2.3. Upon written request of ten (10%) percent of full Members.

Special Detachment Meetings shall only be called by written notice to all Members in Good Standing (Section 5.12) giving the date, place, hour, and the object of the special meeting. Written notices shall be via e-Mail, or without e-Mail, addressed and posted to the last-known address of such member. The notice shall bear a sent date or postmark not later than four (4) days prior to the Special Detachment Meeting. Discussions and decisions at such a special meeting shall be limited to the noticed object thereof.

Section 8.3. Detachment Meeting Quorum. At any Regular Detachment Meeting or Special Detachment Meeting, any Five (5) of the Detachment's Full Members (Section 5.4) in

attendance shall constitute a quorum for the purpose of conducting the business of the North Shore Marine Detachment.

Section 8.4. Rules of Debate.

- 8.4.1. The rules contained in the current edition of Robert's Rules of Order Newly Revised [RONR] shall govern the meeting conduct by Detachment in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Detachment may adopt.
- 8.4.2. No Member shall speak more than twice on any subject, nor more than three (3) minutes at any one time, without permission of the Members present.

Section 8.5. Meetings - Nominations For and Voting On Elected Officers

- 8.5.1. **April - Nominations.** As a New Business item: Nominations of candidates for the Detachment Elected Officer positions (see Section 6.1.Elected Offices) shall be held annually at the Regular Detachment Meetings during the month of April. Only a Detachment Full Member (Section 5.4) shall be eligible to nominate, or be a candidate for an Elected Office. Associate Members may hold appointed positions (Section 5.2.3.) only. Additional nominations for an Elected Officer position, still compliant with the requirements of this subsection, can be made at the May election meeting.
- 8.5.2. **May - Voting.** As a New Business item: Balloting for the election of the Detachment's Elected Officer positions (see Section 6.1.Elected Offices) shall be held annually at the Regular Detachment Meetings during the month of May. Only the Detachment's Full Members (Section 5.4) shall be eligible to nominate, elect, or hold an Elected Office. The Meeting's presiding officer shall recommend and the membership shall decide for each of the Detachment's Elected Officer positions if secret or open balloting is to be used. Full Members present at the May Regular Detachment Meeting may cast their vote for an individuals nominated in April per 8.5.1. (including any additional nominations made at this May meeting); one vote for each Elected Officer position. The Judge Advocate shall scrutinize the voting process and balloting, and announce the election results at this May meeting.
- 8.5.3. **Elected Officer Installation.** Detachment officers, elected at the annual election meeting, shall not assume office or be installed, prior to the first of June, nor subsequent to the first of July. The Marine Corps Ritual shall be followed in the installation. This installation meeting may also include the swearing in of any recently Appointed Officers (see Section 6.2.1).

Section 8.6. Meetings - Detachment Expenditures.

- 8.6.1. **Detachment Staff Recommendations.** Prior to the Members considering the approval of any Detachment expenditure, the Detachment Staff shall have consider and provided the Detachment Staff's recommended to the Members for or against approval of such expenditure.
- 8.6.2. **Expenditure Motions from the Floor.** During a Detachment Meeting, any motion from the floor regarding an expenditure of greater than \$250.00, such motion without prior Detachment Staff recommendation for or against it, shall be postponed to subsequent Detachment Meeting, awaiting a recommendation on that motion by Detachment Staff.
- 8.6.3. **September - Annual Expenditure Budget.** The Paymaster shall present an Annual Expenditure Budget for the Detachment at the September Regular Detachment Meeting. Membership approval of the Annual Expenditure Budget is approval for the expenditure in the year starting on each item listed in that item's budgeted amount, on an item-by-item, not-to-exceed basis.

Article 9. Detachment Meetings – Order of Business.

Prior to all Detachment Meetings all Members and others in attendance shall sign into the meeting attendance log at the Sergeant at Arms greeting desk.

Section 9.1. Regular Detachment Meetings. The Order of Business at all Regular Detachment Meetings shall be as follows:

- 9.1.1. OPENING CEREMONIES as prescribed by the latest edition of the Marine Corps League Ritual.
- 9.1.2. ROLL CALL of Officers.
- 9.1.3. READING of the minutes of the previous Meeting
- 9.1.4. REPORT on the New Members and Balloting on the same.
- 9.1.5. DETACHMENT STAFF OFFICER'S REPORTS
- 9.1.6. COMMITTEE REPORTS
- 9.1.7. COMMUNICATIONS.
- 9.1.8. OLD BUSINESS
- 9.1.9. NEW BUSINESS
- 9.1.10. GOOD OF THE LEAGUE.
- 9.1.11. PROGRAM, if any.
- 9.1.12. OFFICIAL NOTICE of the NEXT REGULAR DETACHMENT MEETING date, time and location
- 9.1.13. CLOSING CEREMONIES & ADJOURNMENT

Section 9.2. Special Detachment Meetings. The Order of Business at any Special Detachment Meeting shall be as follows:

- 9.2.1. OPENING CEREMONIES as prescribed by the latest edition of the Marine Corps League Ritual.
- 9.2.2. AS NOTIFIED IN THE MEETING ANNOUNCEMENT - NEW BUSINESS
- 9.2.3. OFFICIAL NOTICE OF ANY CONTINUANCE OF THIS SPECIAL MEETING date, time and location
- 9.2.4. CLOSING CEREMONIES & ADJOURNMENT

Article 10. Political Activity.

Section 10.1. Non-Political in Purpose. This Detachment and any Detachment Officer or Member, while identifying themselves as a Detachment Officer or Member by wearing of uniform, or written or spoken word, shall never take part in any labor or management dispute or issue, and this Detachment shall be ever non-sectarian, non-political, and non-partisan; nor shall this Detachment be based on the grounds of race, color, creed, nationality, or sex; nor shall this Detachment be used as a medium of political ambition or preferment; nor shall former or present military rank or former or present civilian position be used as the basis for special consideration or preferment. [Adapted from the National Administrative Procedure Section 110 – POLICY (b)]

Section 10.2. Specifically Permitted Political Activity. Nothing in the preceding section shall prohibit this Detachment after a decision by the Membership in a Detachment Meeting, via any designated Detachment Officer(s) and/or Member(s), while identifying themselves as a Detachment Officer or Member by wearing of uniform, or written or spoken word, from participating in political issues affecting the welfare of the United States Marine Corps, the national security of our Nation, or any veterans' claims for justice arising from service in the

Armed Forces of the United States. . [Adapted from the National Administrative Procedure Section 110 – POLICY (c)]

Article 11. Committees.

Section 11.1. Funeral Honors Team

Section 11.2. Color Guard

Article 12. Miscellaneous.

Section 12.1. Affiliated Organizations. The North Shore Marine Detachment recognizes the Marine Corps League Ladies Auxiliary, the Military Order of Devil Dogs, and the Military Order of Devil Dog Fleas, as being affiliated with the Marine Corps League on a national scale, and welcomes their aid and assistance in all Marine Corps League activities of the Detachment.

Section 12.2. Fund Raising. This Detachment has privilege for raising funds for its service work activities on behalf of the Marine Corps League in this vicinity. Any attempt by another detachment, by the state Department, or by the National Organization, to raise funds in this vicinity without the written permission of the North Shore Marine Detachment shall be discouraged.

Section 12.3. Financial Obligations.

12.3.1. Except as provided in Sub-Section 12.3.2., no Officer or other Member of the Detachment shall ever obligate the Detachment financially, in any manner without an approving recommendation of the Detachment Staff to the Membership followed by approval of the Detachment Membership by vote at a Detachment Meeting.

12.3.2. The Commandant is authorized to expend up to \$250.00 maximum for incidental Detachment expenses with the after-the-fact ratification of the Detachment Staff (see Sections 6.4.3.4. and 7.1.).

Section 12.4. Sale of Detachment Property.

12.4.1. Except for the dispersal of monies as set forth in Sections 8.6 - Meetings - Detachment Expenditures and 12.3 - Financial Obligations: The power and authority to sell, lease to others, give, convey, pledge, transfer, mortgage, or assign any property, assets, rights, interests, or privileges of the North Shore Marine Detachment, shall be solely vested in this Detachment's Board of Trustees (Subsection 6.1.1.).

12.4.2. Except for the Board of Trustees, no Member or group of Members shall lay claim to or have the power, right, or authority to give, sell, mortgage, pledge, transfer, or otherwise dispose of or encumber any Detachment property, rights, interests or privileges.

Section 12.5. Salaries and Expenses.

There shall be no other allowance, salary or expenses allowed to any Officer or Member of the Detachment, except as the as specifically provided elsewhere in these Bylaws, or as the Detachment Staff shall recommend, and subsequently the Membership in a Detachment Meeting shall approve.

Section 12.6. Bonding - Detachment Commandant, Detachment Paymaster.

Detachment Commandant, Detachment Paymaster and any Detachment Officers authorized by the Detachment Commandant to handle Detachment funds, will be bonded by a commercial crime policy paid for and administered by the National Organization. The bond limit will be in the amount of \$10,000.00 with a deductible of \$1,000.00. A certificate of coverage will be mailed to each detachment at the inception of the policy term with the territorial provisions included within the policy. The Detachment, at the expense of the Detachment shall arrange any additional bonding coverage desired for Detachment

officers. (National Bylaws, Section 545). Any such additional Bonding Coverage Amount shall be determined by the Detachment Staff.

Section 12.7. Member Grievance and Discipline.

- 12.7.1. Disciplinary Jurisdiction – This Detachment does not have the authorization to discipline any Member. Under the National Administrative Procedures, Section 900(d)(2): "Detachments do not have any disciplinary jurisdiction upon any member."
- 12.7.2. Ineligible Member - If there becomes reason to believe an existing Member of this Detachment does not qualify, or no longer qualifies to be a Member of this Detachment, this Detachment shall proceed as set forth in the MCL National Bylaws Section 625.
- 12.7.3. Grievance and Discipline – Except for the processing as set forth in 12.7.2., for the processing of any Disciplinary Charge against any Member of this Detachment, this Detachment shall proceed solely as set forth in the MCL National Administrative Procedures Chapter Nine "Grievance and Discipline".

Section 12.8. Detachment Bylaw Amendments.

- 12.8.1. Detachment Initiated Amendments. These Bylaws may be amended at any Regular Monthly Meeting with a Quorum present (Section 8.3) by a majority vote of the Full Members present, providing that the proposed amendments shall have been submitted in writing and read at the preceding meeting of the Detachment, and providing further, that written notice shall have been given to all Members at least five (5) days prior to the date when such amendments are to be voted on, that Bylaws changes are to be acted on at said meeting. Upon vote by a majority of the Full Members in attendance to approve the Bylaw Amendment, such vote verified by the Detachment Judge Advocate.
- 12.8.2. Mandatory Compliance Amendments.

Being a chartered entity of the National Marine Corps League, the Bylaws of this North Shore Marine Detachment, are largely derived from, based on, and are subservient to the Department of Wisconsin Bylaws and National Bylaws. The Mandatory Compliance Amendments in this Section 12.8.2 made to the Detachment Bylaws shall proceed without the need for complying with the Membership voting requirements of the Section 12.8.1.

 - 12.8.2.1. Any changes in the Department of Wisconsin Bylaws or National Bylaws that will cause the amending of these Detachment Bylaws to bring them into compliance shall be made by the Detachment Judge Advocate immediately upon receipt of the final, changed text of the Department or National Bylaws the Department or National Bylaws.
 - 12.8.2.2. Similarly, any editorial corrections or clarifications, or none substantive formatting changes, or any corrections of detected conflicts between these Bylaws and existing Department or National Bylaws shall be verified by the Detachment Judge Advocate. If so verified, necessary changes shall be made by the Detachment Judge Advocate.
 - 12.8.2.3. After the actions of 12.8.2.1 and/or 12.8.2.2: The Detachment Judge Advocate shall then confer with the Detachment Staff as to the editorial correctness of the Detachment Bylaws amendments so made.
- 12.8.3. Amended Bylaw Signing and Approval Process

The Detachment Judge Advocate shall verify and if verified so note on the last page of the Bylaws, that the finished text of the newly Amended Detachment Bylaws by 12.8.1 or 12.8.2 do not conflict with Department or National Bylaws or Administrative Procedures.

That finished text of the newly Amended Detachment Bylaws will then be signed by the Commandant and signed as attesting to by another Elected Officer. The signing date shall be noted at the signatures and on the first page of the finished text.

Then, the Web Master will make the text of these new, now signed at the Detachment level, Detachment Bylaws available to the Members on the Detachment's web site.

The Detachment Judge Advocate shall convey these signed at the Detachment level, Amended Detachment Bylaws to the Department of Wisconsin Judge Advocate, for approval signature and return.

Upon receipt by the Detachment Judge Advocate of the approved/signed by the Department of Wisconsin Judge Advocate copy of the Amended Detachment Bylaws, the Detachment Judge Advocate will ask the Web Master to remove the previously posted Detachment level signed Detachment Bylaws and to make the text of these approved Detachment Bylaws available to the Members on the Detachment's web site. The Detachment Judge Advocate will also ask the Detachment Adjutant to distribute electronic copies of this approved Detachment Bylaws to all Members, with paper copies made available as the Detachment Adjutant deems necessary.

Section 12.9. Detachment Operational Procedures.

Note: Detachment Operational Procedures are not the Detachment Administrative Procedures contemplated in Article 2B - Authority.

- 12.9.1. Operational Procedures that may be promulgated by this Detachment are the official announcement(s) of how this Detachment intends to consistently act to fulfill any of the requirements of these Detachment Bylaws, as well as other methods of action by this Detachment not specifically addressed in the Detachment Bylaws.
- 12.9.2. The Detachment Staff is responsible for all aspects of the Detachment Operational Procedure(s), including adding to, revising, maintaining or deleting individual Detachment Operational Procedures to or from the collection of such procedures.
- 12.9.3. Detachment Operational Procedures may not conflict with Detachment Bylaws. As part of the Detachment Staff activities the Detachment Judge Advocate shall review each proposed procedure to verify and so annotate each procedure as having no conflict with Detachment Bylaws prior to the proposed procedure becoming a Detachment Operational Procedure.
- 12.9.4. Newly approved (by the Detachment Staff) Detachment Operational Procedure(s) shall be distributed to the Members present at the next scheduled, Regular Detachment Meeting. Currently valid Detachment Operational Procedures shall be available on the Detachment's website.

Section 12.10. Severability Clause. If any provision or provisions of these Bylaws are held to be invalid, illegal or unenforceable for any reason whatsoever, the validity, legality and enforceability of the remaining provisions of these Bylaws (including without limitation all portions of any paragraph of these Bylaws that are not themselves invalid, illegal or unenforceable) will not in any way be affected or impaired thereby.

Section 12.11. Previous Bylaws. Any and all Detachment Bylaws, together with any amendments made to such prior Bylaws, previously binding and in use by the Detachment are hereby revoked and declared inoperative and not binding on the North Shore Marine Detachment, and are replaced by these Bylaws.

Section 12.12. Effective Date. These Bylaws become effective immediately upon being legitimately signed (see Section 12.8.- Detachment Bylaws) by the Commandant and signed as

attesting to by another Elected Officer of the North Shore Marine Detachment. The signing date shall be noted on the first page of the finished text.

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SIGNATURES

I, JOHN TODD, COMMANDANT, AND RICHARD FOWLER, SR. VICE COMMANDANT OF THE NORTH SHORE DETACHMENT 1289, MCL, INC. DO HEREBY CERTIFY THAT THE FOREGOING BYLAWS OF THE NORTH SHORE DETACHEMENT WERE APPROVED IN ACCORDANCE WITH THE BYLAWS OF THIS DETACHMENT AT THE TIME OF THIS SIGNING ON 29 MARCH 2017

/S/ John Todd

John Todd, Commandant
Marine Corps League Detachment 1289, MCL, Inc.

/S/ Richard Fowler

Attest: _____
Richard Fowler, Sr. Vice Commandant
Marine Corps League Detachment 1289, MCL, Inc.

The Detachment Judge Advocate has determined these new Detachment Bylaws do not conflict with Department or National Bylaws or Administrative Procedures.

/S/ Ronald H. Reimer

_____, Date: 2017 03 29

Ronald H. Reimer, Detachment Judge Advocate

Satisfied that these Detachment 1289 Bylaws are not inconsistent with Department or National Bylaws or Administrative Procedures, as Department of Wisconsin Judge Advocate I approve these Detachment 1289 Bylaws.

_____, Date: _____

Clarence Stoel Department of Wisconsin Judge Advocate

(Required by National Bylaws Reference: Article 5 - Detachments, Section 505 - Bylaws)